

EPIC User Group
Action Items as of October 12, 2011

#	Project # / Schedule Pay Period	Subject	NFC Responsible Org (s)	Agency POC	Meeting Date	Date/Current Status
EPIC						
1		A Software Change Request (SCR) will be created for the Top Priority Project No. 1 - <i>Accession Corrections Eliminate Need to "Re-enter" Data Already on the Database</i> and submitted to NFC.	Jo Ann Landry CMB	N/A	7/12/2011	10/12/11: Closed. SCR was forwarded to GESDREQUEST on 10/3/11.
2		At the User Group members request, Jo Ann Landry will discuss adding the call-in number to the agenda for future meetings.	Jo Ann Landry CMB	N/A	7/12/2011	10/12/11: Closed. The call-in number will be placed on the agenda for future meetings.
3		Jo Ann Landry will email a copy of the original Top Priorities Listing to Jennifer Johnson, IRS.	Jo Ann Landry CMB	Jennifer Johnson IRS	7/12/2011	10/12/11: Closed. A copy of the Top Priorities Listing was sent to Jennifer Johnson, IRS, on 7/29/11.
4		Jo Ann Landry will contact Jennifer Johnson, IRS, to discuss a download issue when using the report zipping option in EPIC Web.	Jo Ann Landry CMB	Jennifer Johnson IRS	7/12/2011	10/12/11: Information received indicated there is no zipping option in EPIC Web. Pending clarification from requesting agency.
5		Jo Ann Landry will contact Jennifer Johnson, IRS, regarding a process when deleting an account due to an incorrect POI for an override code for incentive PAYE file. EPIC Client allows this process, but the EPIC Web system does not allow this process.	Jo Ann Landry CMB	Jennifer Johnson IRS	7/12/2011	10/12/11: Closed. Agency does not wish to pursue this request.

EPIC User Group
Action Items as of October 12, 2011

#	Project # / Schedule Pay Period	Subject	NFC Responsible Org (s)	Agency POC	Meeting Date	Date/Current Status
6		Al Guillot will research if a period (.) needs to be entered after each remark on the SF50 form for the remarks to print on the SF50 form.	Al Guillot NFC/CMB	Oswald White Patent and Trademark Office	7/12/2011	10/12/11: Closed. There is no requirement for placing a period after each Remark on the SF50 form for printing.